

CERTIFICATE SERIAL NUMBER: GIEM875A451

- **Name:** Chahat Kaur
- **Date of Birth:** 1998-10-17



- **Program Name:** Human Resources Internship
- **Mode:** Offline (Office)
- **Duration:** 08 July 2021 to 27 December 2021
- **Phone:** +91 6205632163
- **Email ID:** kaurchahat1717@gmail.com
- **Work Location:** Kokar, HB Road Ranchi, 834001, JH (India)
- **Working Hours:** 9:30 AM – 4:30 PM (Monday to Friday)
- **Stipend:** INR 15,500

Responsibilities and Tools:

- *Assisted in recruitment, onboarding, and employee engagement initiatives.*
- *Maintained HR records and supported training programs.*
- *Tools: MS Office, LinkedIn Recruiter, Canva, HRMS platforms.*

Student Performance:

- **Performance:** Excellent (A+)

**All the Details are
Manually Verified by
Genext Infotech Ranchi**


Chief Managing Director
e-signature